How to make an appeal of a course result?
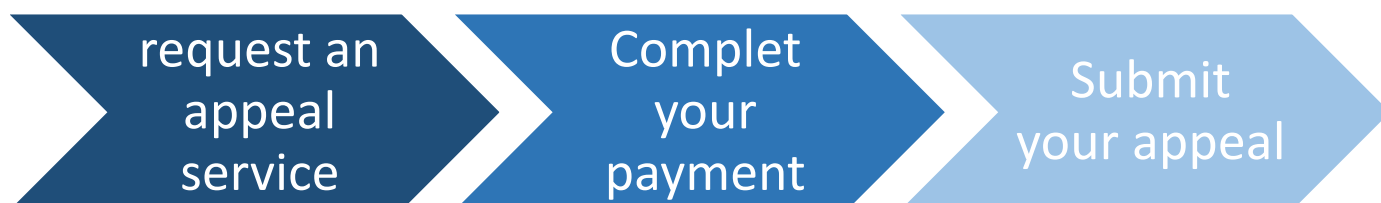
Dear student,

The Arab Open University offers you an (Appeal system) where the student can make an APPEAL for course assessment

(Final exam) through Student Information System (SIS). A student needs to pay (**215.05 SR**) for the appeal service. You can submit your appeal following the steps below:

request an appeal service ➤ Complet your payment ➤ Submit your appeal

First:

Login to SIS and request an appeal service, as shown below:

- **Step 1:** Click on Request a service

- **Step 2 :** Click on Select

- **Step3**: Select Appeal receipt

- **Step4**: Submit Request a Service

- **Step5**: Click here to pay online

- **Step6**: Click on Select:

- **Step7**: Pay online

Second:

Applying the appeal request is by logging into your account in SIS using the following link:

https://sisksa.aou.edu.kw/OnlineServices/

For submitting an appeal application on the final grade (Assignments – Midterms - Final Exam), click on **Student Appeal**. It is not allowed to request an appeal through the electronic **Complaint System**.

- **Step1**: Appeal

E-Services:

Use this section to request a service online. AOU allows you to request services online.

Request a Service

Aid Request:

Use this section to request an aid.

Aid Request

Social Reward:

Use this section to request a social reward.

Social Reward

Appeal:

Use this section to submit an appeal.

Student Appeal ← Click here

Complaint Form:

Use this section to submit a Complaint Form. AOU allows you to submit Complaint Form online, Form will be sent to the Student Affairs' Office.

Student Complaint

Graduation Ceremony:

Use this section to register to the graduation ceremony.

Graduation Ceremony

Change Password:

Use this section to change your password.

Change Password

- **Step2**: Click on Student Appeal

Student Appeals → select → Add New Appeal → Assessment Type (The type of the appeal you want to request)

Posted Grades

	Year	Semester	Course Part	Assessment Type	Original Grade	Accredited Grade	Total Point	Weight
Select	2019	3	AR112	TMA	48	48	50	50

Click here

Back to Student Services

Student Appeals

Posted Grades

	Year	Semester	Course Part	Assessment Type	Original Grade	Accredited Grade	Total Point	Weight
Select	2018	3	B207A	Final Exam	28.50	28.50	50	50
Select	2018	3	B207A	Mid Term Assessment	10.20	10.20	30	30
Select	2018	3	B207A	TMA 01	18.40	18.40	20	20
Select	2018	3	BUS102	Final Exam		0	50	50
Select	2018	3	BUS102	Mid Term Assessment	10.05	10.05	30	30
Select	2018	3	BUS102	TMA 01	19.70	19.70	20	20
Select	2018	3	B124	Final Exam	11.75	11.75	50	50

1- اختيار المقرر المراد الاعتراض عليه

Appeals

No data retrieved.

Add New Appeal   2- الضغط على هذا الرابط لتقديم الاعتراض

Back to Student Services

Select the course and the assessment type ,then fill in the needed details:

On your screen, all the data will be shown (**Final Exam-MTA-TMA-Attendance**) grades.

Please fill in the slots as follows:

1. Insert the course for your appeal by choosing from the mentioned courses in the schedule.

2. Insert the original grades that you would like to appeal to.

3. Choose the receipt number, note that each type of appeal has a separate financial fee and receipt number.

4. Please mention the reason for the appeal on the grade to be taken into consideration when reviewing your answer sheet.

5. Click on Submit to submit the application and send it to the academic department.

Important Notes:

- The appeals will be handled according to the AOU regulations.
- After submitting the appeal request, the results will be received through the appeal system in SIS.
- Please ensure that your data and mobile phone number are correct in the SIS in case the university needs to contact you.
- Appeals will not be accepted after the period specified in the announcement.
- Appeal will not be accepted if it is not submitted through SIS.
- **Applications will be received from Thursday Aug 1, 2024, until Monday Aug 5 2024**